

Job Description – Class Teacher

DESCRIPTION: Our Lady of Peace Catholic Primary and Nursery School

POST TITLE: Class Teacher

1. MAIN PURPOSE OF JOB

- 1.1 Teaching and assessing the progress made by the pupils; taking responsibility for the education, welfare and social development of the pupils. Contributing to the wider school life, and CPD

2. MAIN ACCOUNTABILITIES

- 2.1 Planning safe and effective lessons in each area of the curriculum including appropriate risk assessments as necessary; and effectively deploying teaching assessments.
- 2.2 Assessing and tracking pupil progress.
- 2.3 Planning personalised and enjoyable learning programmes to meet the needs of every pupil in the class.
- 2.4 Ensuring that all pupils are included in all learning experiences.
- 2.5 Developing a sound knowledge of all areas of the primary curriculum.
- 2.6 Liaising with parents, colleagues and other agencies as required including parents evening and report writing.
- 2.7 Contributing to and implementing all school policies.
- 2.8 Achieving Performance Appraisal Objectives.
- 2.9 Taking responsibility for an aspect of school development and improvement.
- 2.10 Managing pupil behaviour and promoting moral, social, cultural and spiritual understanding.
- 2.11 Running clubs or enrichment sessions.
- 2.12 Fostering a positive and supportive climate within the school.
- 2.13 Being a good role model.

Class Teacher PERSON SPECIFICATION

			Essential/ Desirable	Method: Application (A) Interview (I)
Experience	1.1	Experience and expertise in relation to the Primary School Curriculum	Essential	A
	1.2	Experience of working with primary age ranges	Essential	A
	1.3	Experience of working with pupils with special educational needs	Desirable	AI
	1.4	Experience of working with different educational resources including ICT equipment	Desirable	I
	1.5	Experience of current tracking and assessment procedures	Desirable	AI
Knowledge	2.1	Thorough, up to date knowledge of all areas of the Primary Curriculum	Essential	AI
	2.2	Knowledge of and familiarity with formative and summative assessment and record-keeping	Essential	A
	2.3	Understanding of personalised learning and effective guided group work	Desirable	AI
	2.4	A good understanding of legislation in relation to primary education	Desirable	I
Skills/ Abilities	3.1	Proven teaching skill	Essential	I
	3.2	Ability to work independently and within a team environment	Essential	AI
	3.3	Good inter-personal skills with all stakeholders	Essential	I
	3.4	Self-evaluation skills	Essential	AI
Qualifications	4.1	Degree in Education	Essential	AI
		The school is committed to safeguarding and promoting the welfare of children and young people and expects that all staff and volunteers share this commitment. Safeguarding training and qualifications are compulsory for all teaching staff	Essential	AI